

**2014-15**



# St. MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD-500100

## CIRCULAR

Date:19.07.2014

This is to inform that RTI Steering Committee meeting will be held on 21<sup>st</sup> July 2014 at 10: 00AM in the board room of MG Block, SMEC. The following members are requested to attend the meeting.

S.NO	Name of the Member	Designation	Dept
1	Dr.C.Venkata Ramana Reddy	Chairman	<i>V.R.</i>
2	Prof.V.Kesava Reddy	Member & Secretary	S&H <i>by</i>
3	A.Prakash	Member	CSE <i>AP</i>
4	K. Yadaiah	Member	ECE <i>KY</i>
5	K. Shashidhar Reddy	Member	EEE <i>KSR</i>
6	Ms. Anitha Prakash	Member	CIVIL <i>AP</i>
7	Prof.D.V.Srikanth	Member	MECH
8.	Dr. R. C. Naidu	Member	IT <i>R.C.N.</i>


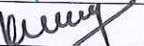
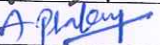
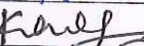

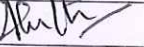
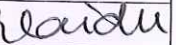
*V.R.*  
Chairman  
(RTI Cell)

CC to:

- 1) The Chairman- For kind information
- 2) The Executive Director- For kind information
- 3) All HODs

## MINUTES OF MEETING

Meeting of the college level steering committee on RTI was held on 21<sup>st</sup> July 2014 at 10.00AM in the board room of MG Block, SMEC. The following attended.

S.NO	Name of the Member	Designation	Dept	Signature
1	Dr.C.Venkata Ramana Reddy	Chairman		
2	Prof.V.Kesava Reddy	Member & Secretary	S&H	
3	A.Prakash	Member	CSE	
4	K. Yadaiah	Member	ECE	
5	Dr.K. Shashidhar Reddy	Member	EEE	
6	Dr. Anitha Prakash	Member	CIVIL	
7	Prof.D.V.Srikanth	Member	MECH	
8.	Dr. R. C. Naidu	Member	IT	

1. The Right to **Information** Act, 2005 (22 of 2005) has been enacted by the Parliament and has come into force from 15 June, 2005.
2. This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority.
3. All Universities and Colleges established by law made by Parliament or by State Legislature shall come within the meaning of a Public Authority under this Act.

In this regard, in our college, The Department of Personnel and Training has taken an initiation to provide an RTI cell Gateway to the students, parents & staff to provide required information through proper channel besides access to RTI related information disclosures published on the college website. Members of College level steering committee on RTI thoroughly debated about the following objectives:

- a. Development of the capacity of Institute officials to meet students, parents and staff information needs, for improved service delivery
- b. Establishment of an institutional mechanism for the improvement of institute students, parents and staff interfaces.
- c. Development of awareness and capacity in students, parents and staff with regard to their right to seek information and facilitating research, documentation, communications and advocacy.

The above points are thoroughly discussed and forwarded to the management.

  
Chairman

(RTI Cell)

CC to:

- 1) The Chairman- For kind information
- 2) The Executive Director- For kind information
- 3) All HODs